

In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), effective from 25 May 2018, and the Polish Act of 10 May 2018 on the protection of personal data (consolidated text: Journal of Laws 2018, item 1000, as amended):

- A. The International Amber Association with its registered office in Poland, 80-838 Gdańsk, ul. Warzywnicza 1, is the Controller of your personal data.
- B. Contact details in matters concerning your personal data: office@amber.org.pl, +48 58 58 000 22.
- C. Your personal data are processed to enable communications, a legitimate interest, to provide services, to handle and respond to requests.
- D. Legal basis for processing so-called ordinary personal data:
 - processing is necessary for the performance of a contract to which the data subject is a party or in order to take steps at the request of the data subject prior to entering into a contract (GDPR Article 6.1.(b)),
 - processing is necessary for compliance with a legal obligation to which the controller is subject (GDPR Article 6.1.(c)),
 - processing is necessary in order to protect the vital interests of the data subject or of another natural person (GDPR Article 6.1.(d)),
 - processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require the protection of personal data, in particular where the data subject is a child (GDPR Article 6.1.(f)).
- E. Personal data storage period: your personal data will be stored in accordance with the Polish Accounting Act and until legal claims have been established and exercised.
- F. Entities which process personal data on behalf of the Association:
 - entities which support us in the management of IT tools, including those which provide hosting services,
 - accounting services,
 - courier or postal services,
 - public authorities to which data is transferred pursuant to the provisions of law,
 - entities which provide document archiving services,
 - other entities which perform tasks for the Association, related to maintaining its operational continuity.

The processing of personal data by the said entities takes place only to the extent that it is necessary for the Association to run its activities. The Association follows the principles of purpose limitation, data minimisation and limited processing periods at any point of personal data processing

G. Rights of data subjects

Under GDPR, as a Customer you have the right to:

- request access to your personal data
- request rectification of your personal data
- request erasure of your personal data,
- request restriction of personal data processing,

- object to the processing of your personal data,
- request your personal data's portability
- request that the Controller restricts the processing of your personal data,
- object to processing in cases defined by law,
- if the provisions on the protection of personal data concerning you personally have been infringed, you have the right to lodge a complaint with the President of the Polish Personal Data Protection Authority (UODO).

If the processing of personal data is based on the consent to personal data processing (GDPR Article 6.1.(a)), you have the right to withdraw such consent at any time. Such withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal, under the applicable law.

Requests or objections will be verified by the Association in accordance with applicable laws on the protection of personal data. In response to your request, the Association may verify your identity or ask for additional information.

- H. Providing your personal data is voluntary but the your refusal, as a Customer, to provide information regarding your personal data necessary to enter into a contract will, unfortunately, result in an inability to enter into it.

Failure to provide your contact details such as your phone number or email address will in turn prevent the Controller from communicating with you as a Customer.

- I. Automated decision-making, profiling

As a Customer, your personal data are not subject to automated decision-making, including profiling.

- J. Transfer of personal data to third countries

As a rule, the Association does not transfer its Customers' / your personal data to third countries (outside the European Union) or to international organisations. Should such an intention arise as a result of transactions with Customers based in a third country, the Association will endeavour, if transfer of data to that country or international organisation proves necessary, for it to be a country or organisation for which the European Commission has decided that an adequate level of protection is ensured (in accordance with the General Data Protection Regulation). Otherwise, the Association may transfer personal data to a third country or international organisation only if adequate safeguards are provided and if enforceable data subject rights and effective legal remedies, as referred to in the General Data Protection Regulation, are ensured, taking into account providing the Customer / you with information about the means by which to obtain a copy of the data or where the data have been made available.